

# Catterick Parish Council

**Clerk: Diane Kirkham, Limekiln Farm, East Appleton, Richmond, DL10 7QE**

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## **Minutes of the Virtual Parish Council Meeting Monday 7<sup>th</sup> December 2020**

**Present:** Cllr Campbell, Cllr Bannister, Cllr Rafferty, Cllr Claypole, Cllr Young  
Clerk

**In attendance;** County councillor Les, District Councillors Threlfall & Rowe.

Due to the current Covid -19 pandemic Virtual meetings have been temporarily allowed by the THE LOCAL AUTHORITIES AND POLICE AND CRIME PANELS (CORONAVIRUS) (FLEXIBILITY OF LOCAL AUTHORITY AND POLICE AND CRIME PANEL MEETINGS) (ENGLAND AND WALES) REGULATIONS 2020 No. 392

### **1. Apologises for absence;**

### **2. Open forum.**

No members of the public attended the meeting.

### **3. 1 Police report. A report was sent by PCSO Smith. This had previously been sent to the Parish Councillors and so was not read out at the meeting.**

#### **11 Crimes reported between 02/11/20 – 05/12/20**

**8 Reports of fraud** - caller reports telephone/text/internet scamming, which were passed to Action Fraud.

**3 x Thefts** - 1 report of theft from a shop.

1 report of employee theft which was dealt with in house.

1 report of blackmail/sexortion

**2 Road Related** -1 Report of a possible drink driver, the area was searched with no further sightings. 1 Caller reports a vehicle obstructing driveway, which was moved.

**2 RTC damage only** - 1 Driver reports a collision with a cyclist, no complaints were made.

1 Report of a minor bump, both drivers exchanged details.

**2 Anti-social Behaviour Reports** – 1 Report of a group of people letting off fireworks at the Sports Pavilion. The area was checked and the group had left.

1 caller reports of a neighbour breaking COVID rules.

#### **7 Person/Safety /Warning reports-**

**3 Suspicious Report's** - 1 Report of an abandoned vehicle, which was reported to the council.

2 Reports made of COVID breach of rules regarding off-road motor cycles.

**2 Abandoned 999 calls** - all were made in error.

**1 Wildlife** - caller reports of poachers on his land overnight.

**1 Concern** - caller reports concern for a friend, who was found safe and well.

**1 Highway Disruption** - 1 Caller reports of a gravel spillage on the highway.

**3 Administration Reports** - Project Servator operating in the area of the village.  
- Caller reports of possible cloned vehicle registration plates which turned out to be an error.

Officer finds a vehicle which was stolen from another area.

**Tea with NYP... at Booth Hall No meetings until further notice.**

**Contact North Yorkshire Police**

Please visit our website [www.northyorkshire.police.uk](http://www.northyorkshire.police.uk) for advice regarding Crime Prevention and safety advice.

**Emergency – 999 National 24hr non-emergency number 101**

**- 101 calls cost 15 pence per call from mobile or landline, regardless of length of call**

**Call ‘Crimestoppers’ anonymously on 0800 555 11**

**Contact Details:** PCSO 3521 Di Smith

[diane.smith3521@northyorkshire.pnn.police.uk](mailto:diane.smith3521@northyorkshire.pnn.police.uk)

### **3.2 County Councillor Les.**

He confirmed that North Yorkshire is now in tier 2 of Covid restrictions. The average infection rate for England is 147/100K, North Yorkshire is 105/100K and Richmondshire is lower at 95/100K. Tiers are to be checked on 16<sup>th</sup> December. North Yorkshire is working to get back into tier 1 but Cllr Les doesn't think that this will happen until the New Year at the earliest. The data that is used is a week out of date and the number of people over 65 admitted to hospital is also used. It is not thought that this number will drop enough by then.

The government has given Councils money to distribute to low income families to help buy food over the Christmas holidays. NYCC have received £1.4 million. They have sent out food vouchers to schools so they can distribute it to the families most at need.

NYCC's proposal for devolution (a single Council for all of North Yorkshire) is to be submitted on Wednesday.

Age UK have approached Cllr Les to see if any money from his Locality Budget could be used to help set up a Meals on Wheels in Richmond. He has agreed to give £300 with an assurance that some residents in the Catterick area will receive meals.

More money is to be invested in broad band support. 5000 more homes will get fast broadband which will take coverage up to 95%. Investment in wireless communications is now being carried out as it is becoming more difficult and costly to get broadband to the remaining properties.

Cllr Campbell asked Cllr Les if anything could be done about the state of the road in Arena View, She said that in some places the top surface has completely gone. Cllr Les asked the Clerk to send him an email about it.

### **3.3 District Cllr Rowe.**

The District Council is also sending in their proposals for devolution. This is an East/West split of roughly equal population size.

RDC are handing out additional grants to businesses affected by Covid restrictions. These can be claimed between 4<sup>th</sup> and 17<sup>th</sup> December, Cllr Rowe has been trying to get a footpath between Brompton on Swale and Richmond and to update the footpath from Catterick Bridge to Richmond. He has just been told that no money will be made available for this. Most of the money that has been allocated has gone to Harrogate and Knaresborough and some to the Whitby area. Cllr Les said that this was a decision made by Central Government not NYCC and they will have looked at the footfall for the area, Harrogate-and Knaresborough having more usage than this area.

### **3.4 District Cllr Threlfall.**

A full Council meeting will be held this week. They will be looking into the decision to sell the lorry park at Colburn for £7000 when it is worth £200,000. An increase in District Council allowance by 40% is also to be discussed but. He does not think this is the right time for an increase. Cllr Rowe said that Richmondshire Councillors have one of the lowest allowance rates in the country but agrees that it is not the correct time to be doing it.

At the last meeting Cllr Threlfall said that he had been told that King's Close Play Area was the responsibility of both RDC and the Parish Council but since then Gary Hudson has found a definitive map that shows it has all been past to the Parish Council. Because of this mix up Cllr Threlfall has persuaded RDC to repair the multiplay centre that is now becoming dangerous so that it gives the Parish Council time to decide what to do about replacing it.

Cllr Threlfall said that RDC has no money to repair the bus shelter that is being used for the swap shop. There are two options, either to have it removed or for the Parish Council to take over responsibility for it. The Parish Council are reluctant to do this. Cllr Rafferty said that Miss Pierson and her family have raised a total of £3.772 for 5 organisations – Booth Hall, St Annes Church, Joseph Nicholson Fund, Poppy Appeal and the Pre- School.

They are willing to raise funds to repair the roof.

Cllr Young and Claypole were both worried how long the interest in the Swap Shop would continue and what would happen if it was no longer to be used for this purpose.

Cllr Threlfall suggested that if the Parish Council took over the bus shelter it could possibly be used as a site for memorial plaques. The walls could be reduced to about 3ft and plaques put on the internal wall and possibly on a bench dedicated to this purpose.

Cllr Young asked Cllr Threlfall to ask RDC if they would be willing to keep the bus shelter if the repairs were carried out by fund raising. He said that he would ask this question but felt that they would still want the Parish Council to take over the shelter. Cllr Young asked Cllr Rafferty to tell them not to go a head with repairs until ownership is sorted out.

## **4. Minutes**

of the last meeting held on 2<sup>nd</sup> November 2020 were approved

Proposed: Cllr Campbell    Seconded: Cllr. Rafferty

## **5. Matters arising.**

a) Cllr Rafferty said that the tree surgeon had been around the village carrying out the tree work as discussed in October's meeting, Unfortunately when doing this in Rowan Court a paving slab on the footpath had been damaged. He contacted NYCC and was advised to contact area1 and inform them of the damage. He has placed a steel guard rail across as a temporary safety measure. He received an automated response informing him they would respond to my email within the next 20 working days. (Estimate 2<sup>nd</sup> January 2021).

b)The Clerk has paid the first invoice for the website and signed the contract,. Cllr Claypole asked if she could ask on Face Book for photographs that could be put on the new website. The Councillors agreed. Cllr Claypole suggested that we get in touch with Mr Sixsmith, who has produced a calender of the village, to see if any of his photographs could be put on the website. The rest of the Councillors thought this was a good idea.

c)Cllr Bannister said that the group, Men without a Shed, have now finished clearing the Beck of the weeds. He mentioned last meeting about having someone paid to maintain the Beck on a regular basis. He has someone in mind and wondered if he could contact them about it. He thought only about 20 hours a year would be needed. Cllr Campbell said that she would like to meet the person before agreeing to him doing the work.

Cllr Young proposed the plan and Cllr Claypole seconded it. Everyone agreed to meet up with him and discuss the work.

Cllr Young thanked Cllr Banister and the group Men without a Shed for their hard work and said how much better it looked now.

## **6. Current Issues.**

### **6.1. Memorial Bench and tree policy.**

The bench policy was discussed at the last meeting and since then Cllrs Bannister and Young have walked around the village to work out the total number of benches that could be placed along the Beck, including one at the top of Oran Lane. They decided that 14 could be accommodated here. This number includes those already present.

The Clerk asked if the rest of the Parish Council agreed with the policy. Cllr Rafferty proposed and Cllr Claypole seconded it. The rest of the Councillors agreed.

Cllr Young suggested that the tree policy should be held as a reference point if more trees are asked for and not adopted as a Council policy yet, The Council agreed to this.

### **6.2 Request for memorial tree.**

Cllr Rafferty has received a request from Mr Tony Clarke from Kirklevington, Yarm. He would like to plant a Memorial Tree by the beck on Low Green in memory of his three sisters who resided in the village and have all died. The most recent who died this year lived in Mowbray Road. The Parish Council agreed that a tree could be planted to replace the dead cherry tree that had to be felled last week. Cllr Rafferty will inform Mr Clarke that he can plant a cherry tree. He will arrange a meeting with him to show him the place and discuss the type of tree.

### **6.3 Replacement of wooden balance beam in Arena View Play Park.**

As mentioned at the October meeting, Cllr Bannister has contacted Westwood Timber (recommended by RDC) about replacing the rotten wood of the balance beam. He had a quote for £650 for removal and replacement of the wood.

Cllr Bannister proposed that the Parish Council go ahead with this.

Cllr Claypole seconded this. The rest of the Council agreed. Cllr Bannister will organise this.

### **6.4 Repair to pre-school roof.**

Cllr Young has been contacted by the pre-school asking if the Parish Council could help with the cost of replacing the roof of the outdoor play area. It has been up for many years now and has started leaking and needs replacing. The Chairman of the pre-school has obtained 2 quotes so far and is waiting for a third. Both quotes are for around £3,320. Cllr Young said that the pre-school is an invaluable part of the village. It has very little spare money and runs as a charity. The fees paid by the children only just covers the wages of the staff. They have been fund raising and have been given money from the Swap Shop, sold raffle tickets and carried out other fund raising activities. They have raised £2228. He said that he would like to propose that the Council gave £2500 not just the remaining money needed for the roof repairs as he didn't want them to use all the money raised on this project as it would leave them very little for any other emergencies.

Cllr Rafferty said that it was an important village asset and should be supported.

Cllr Young said that other groups in the village such as the CVSA, Booth Hall, School and church had all been helped by the Parish Council in the past.

Cllr Young proposed that £2500 be donated to the pre school

Cllr Claypole seconded this,

The rest of the Councillor agreed.

Cllr Young will inform them of this – the money to be given once the third quote is in and the a start date decided on.

### **6.5 Census 2021.**

The Clerk has received notification about the date of the next Census. This is in March 2021. This time it will be a digital census and so The Officer for National Statistics Census Engagement Management have asked the Parish Council to contact her if they know of any specific groups that need any help with completing the forms this time, such as those who need language support or those lacking digital skills. The Councillors suggested putting something in the monthly Herald asking people unable to use computers or needing help to contact the Parish Council. The Clerk suggested that the Church could also ask if anyone is needing help. A flyer drop may also be useful. Care will have to be taken in passing any names onto the National Statistics Officer to make sure that there is no breach in the Data Protection Act. Cllr Young suggested that the Clerk gets in touch with the Office and see what details they need.

### **6.6 Planting for Britain.**

Cllr Bannister is the Environmental Representative on St Anne's Parochial Church Council and has sent them a letter with his ideas on how to increase the bio-diversity of the church yard and to increase the number of trees in the Parish.

The group, Men without a Shed, that has been set up in the village would be involved in planning and implementing any policy in the churchyard. This is a closed church

yard and so is maintained by the Parish Council so would need to liaise with the Council grass cutting contractor and talk to the Parish Council about any plans. Cllr Bannister said that the Planting of more trees would be a Community project-thought would need to be put into where they could be planted. e.g. corner of framers fields that are not cultivated. Continued maintenance of the trees also needs to be considered and who would take this on. Cllr Claypole agreed that more trees were needed to help the environment but where to put them needed some thought. She also asked Cllr Bannister what action he wanted to take away from the Parish Council meeting. He said he wanted the support of the Council to undertake initial investigations into his proposals and then to report back to the Parish Council. The Councillors agreed to this

## **7.1 The periodic accounts**

circulated prior to the meeting were approved and accepted by the members.

Proposed: Cllr Young      Seconded: Cllr Campbell

## **7,2 Draft Budget.**

The draft budget had been circulated prior to the meeting. The Parish Councillors agreed the budget and think that the precept can be kept the same as the last 9 years. This will be confirmed in January once the tax base for next year has been released by the District Council.

## **8. Correspondence.**

The Clerk has received an email the Great North Air Ambulance thanking the Parish Council for the donation that they gave to them.

The Clerk had a phone call from a resident worried about the mud on the road up to Catterick Bridge. He said that it was making driving conditions dangerous. Cllr Young said that it had been brought out from the telephone exchange but has now been cleaned up.

## **9. Planning Applications .**

20/00859/CLE Certificate of Lawfulness Existing for Land Used for Motocross and Trials Bike Riding at Limekiln Wood

The Parish Councillors agreed that this needed to be looked into. The wood is very close to a residential property and causes a lot of noise nuisance. Vehicles parking on the road and trailing bikes driving up and down the road have also been reported to the police in the past. Cllr Young will contact planning to put the Councils views forward. Cllr Threlfall said that he would also contact them.

## **10. Minor Matters**

Cllr Claypole wondered if anything could be done about the parking along the front of the pharmacy. Over the last year the parking has become harder – a resident had asked her if a 2hr parking limit could be put on for non residents. People leave their cars here all day if they are car sharing or working else where in the village Cllr

Young said that this problem had been discussed many times before but no solution has been worked out. Policing any restrictions is always a problem. Cllr Banister asked if the old Parish Council laptop could be given to Cllr Oselton as he does not have a computer with a camera on to join the virtual meetings. It was pointed out that the meeting could be joined by phone. Cllr Young wondered if he had a smart phone that he could join with. The Clerk said that she needs to check that everything that is needed has been taken off then old computer before she wipes it clean. This is needed before it can be handed over to anyone else to use to ensure data protection rules are followed. Cllr Campbell said that she word with Cllr Oselton and see what he needs.

Date of next meeting – Monday January 4<sup>th</sup> 2021 The meeting closed at 21.10

Signed.....

Dated.....